

Crafton Hills College

PPR Minutes

Date: December 8, 2014

Time: 3:00 PM – 4:45 PM

Location: LRC-135

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Ben Gamboa	Y	Bryan Reece	Y
Co-Chair: Jessica McCambly	Y	Meridyth McLaren	Y	Rebecca Warren-Marlatt	N
Daniel Bahner	Y	Robert Brown	N		
Adam Downer	N	Floyd Simpson	N		

Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from December 1, 2014 (5 minutes) 	Minutes were approved as written.	
<ul style="list-style-type: none"> Review where programs are at with completing the four-year plans (5 minutes) 	Biology is the only program that hasn't completed their program review.	
<ul style="list-style-type: none"> 3:15PM - Meet with the Paramedics Program to review four-year plan (30 minutes) 	The committee met with Dan Word and June Yamamoto and reviewed the Paramedics program review.	
<ul style="list-style-type: none"> 3:45PM - Meet with the Fire Academy Program to review four-year plan (30 minutes) 	The committee met with Mike Alder, Dan Sullivan, and June Yamamoto and reviewed the Fire Academy program review.	
<ul style="list-style-type: none"> Finalize feedback for Honors, CIS, and Art (15 minutes) 	The committee finalized the feedback for Honors, CIS, and Art.	Keith will send the feedback for Art to the Art program. Jessica will send the feedback for Honors and CIS to those programs.
<ul style="list-style-type: none"> Draft feedback for the Paramedics and Fire Academy Programs (15 minutes) 	The committee started to draft feedback for Paramedics and the Fire Academy.	
<ul style="list-style-type: none"> Plans to be reviewed on January 26, 2015: Anatomy/Physiology and Public Safety (5 minutes) 	Keith reminded the committee that at the next meeting the committee would be reviewing Public Safety and Anatomy/Physiology.	

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items 	Keith reminded the committee that at the beginning of the year sent email question regarding timing for PPR for Maintenance and Grounds: "Larry Cook completed a Three Year Plan in 2011-2012 for Maintenance and Grounds, which would mean that his next PPR is scheduled for 2015-16. He asked me to combine Custodial with Maintenance and Grounds for the future. Custodial was scheduled for a PPR this year and without thinking about it, when I combined Custodial with Maintenance and Grounds, I added it to the schedule	Keith will revise the four-year planning schedule to reflect that the next program review for Maintenance and Grounds be in 2015-2016. Committee is all right with not requiring faculty to enter SLOs in PPR as long as in program review the SLO Cloud is referred to and the information is entered into the Cloud.
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	<p>for this year (see Facilities (Custodial, Maintenance, & Grounds)).</p> <p>In 2011-2012 Larry's program review for Maintenance and Grounds was an Exemplary Program. Larry has also turned in the annual and three-year plans for his area on time. He is requesting that his next four-year review be for 2015-16 instead of this year, 2014-15."</p> <p>All emails received supported moving PPR for 2015-2016.</p> <p>SLO Cloud – Is it all right that we let anyone know that if they report outcomes assessment in the Cloud they do not have to report the same information in their program review/annual plans for this year?</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>